



**NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY**

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**MINUTES
REGULAR MEETING
May 17, 2016**

1. The Meeting was called to order at 7:54pm.
2. The Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura Danubio, DaPuzzo, Kasparian, Kelaher, Plumley, and Chairman Chewcaskie. The following Commissioners were absent: DePhillips and Gabbert.
4. Salute to the Flag was led during the Special Meeting.
5. The Chairman Remarks: There were no Chairman's Remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – April 19, 2016: Commissioner DaPuzzo motioned to accept the minutes from the April 19, 2016 Regular Meeting, Commissioner Danubio seconded the motion. The following Commissioners voted yes: DaPuzzo, Danubio, Plumley and Chairman Chewcaskie. The following Commissioners abstained: Bonagura, Kasparian, and Kelaher.
7. Public Comments: No public comments.
8. Consideration for approval list of Resolutions dated May 17, 2016.
 - a. The Commissioners voted on Resolution No. 47-2016 through 50-2016 by Consent Resolution. Commissioner DaPuzzo offered the Consent Resolution and Commissioner Bonagura seconded. All present Commissioners voted yes.

Resolution No. 47-2016 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for April 2016 and Health and Dental Benefits for May 2016 as follows: Payroll Account: \$196,545.50; Tax Deposit Acct: \$97,302.68; Health Benefits Contribution-Employer: \$116,264.72; Health Benefits Contribution Employee: \$9,427.53; Dental Benefits: \$4,061.81; PERS and Contributory Insurance: \$31,214.91; Operating Account: \$393,696.97; General Improvement Account: \$394,520.74; 2015 WWT Project Account: \$80,740.04.

Resolution No. 48-2016 – Approving Change Order No. 2 for Contract No. 266 – Goffle Road and Midland Park Pump Station Improvements: The Contractor, Longo Electrical-Mechanical, for Contract No. 266 has requested an extension of time for the completion of the Project. The Authority’s Engineer has reviewed the change order and determined it is necessary to provide an extension of time of 226 days and recommends the change order be approved. The change order has no effect on the cost of the project. This Resolution approves Change Order No. 2 for Contract No. 266 making the new contract completion date August 6, 2016.

During the Work Session the Board discussed the Change Order for Contract No. 266. The Engineer has some concerns that the Contractor is falling behind again and will not meet the extended deadline date of August 6, 2016. The pumps are ordered, however there is no firm delivery date from the manufacturer. T&M believes there is work that the contractor can be doing in the meantime, however the contractor does not want to mobilize at the Pump Station until the pumps are delivered.

Resolution No. 49-2016 – Appointment of Electrical Supervisor – Alex Lerch: The position of electrical supervisor has been vacant for a number of years and there presently exists a need for this position. It has been determined that Mr. Alexander Lerch is competent, qualified and experienced to perform the job of Electrical Supervisor. This resolution promotes Alex Lerch from Electrician to Electrical Supervisor effective May 23, 2016 at a starting annual salary of \$86,500 subject to a 90 day probationary period.

Resolution No. 50-2016 – Salary Adjustments for 2016: The Personnel Committee has recommended that a salary increase be granted for 2016 to the Supervisory and Administrative Staff. The salaries will be retro-active to January 1, 2016.

9. Report of Committees:

- a. Finance Committee: Nothing further to report.
- b. Personnel Committee: Nothing further to report.
- c. Insurance Committee – (Given by Howard Hurwitz, Executive Director):

During the Work Session the Board discussed the Midland Park Sewer Line Collapse. The Authority is actively pursuing a claim with the insurance carrier. T&M Associates is preparing a report to be submitted to the insurance carrier.

It appears that the cost of repairs will approach \$1 million. Only a few bills have been paid at this point. One outstanding item is the paving of the roadway which is expected to be done in June. The Authority’s attorney is going to look into whether the paving will still be considered an emergency or if it will need to be bid. Mr. Henderson would prefer to stay with the same contractor that performed the repairs.

The Authority will also need to determine if the paving will be from curb to curb in the affected area or just the section where the trench is.

d. Operating Committee: Nothing further to report

e. Strategic Plan Subcommittee:

Franklin Lakes Sewers: There was a meeting held at the Authority with the Borough of Franklin Lakes to discuss expansion. The financing was a large part of the discussion. The Borough and the Authority both expressed their expectations regarding financing. A concern of the Authority is that if there isn't ordinances for mandatory hookups, an investment in sewer expansion in Franklin Lakes will be difficult to justify.

The next meeting for the Wyckoff Sewer Expansion Task Force is scheduled for June 14th.

There was a telephone conference which Mr. Hurwitz attended with the NJDEP regarding Oakland sewers which was not very positive.

f. Building and Grounds Committee: Nothing further to report

g. Safety and Security Committee: Nothing further to report

h. Intellectual Technology Committee – Nothing further to report

10. Report of Treasurer – Short term investments – Approximately \$600,000 is being held at TD Bank in lieu of fees. Approximately \$1 million is being held at TD Bank at a rate of 0.10%; approximately \$7.3 million is being held at Santander Bank at a rate of 0.51%; approximately \$2.3 million is being held at Bank of New Jersey at a rate of 0.50%.

11. Report of Counsel: Nothing further to report.

12. Report of Engineer: Nothing further to report.

13. Report of Executive Director: At the Work Session Mr. Hurwitz informed the Board that a Report was issued by New Jersey Foundation for Open Government, which found that only 11 percent, or 48 of the 436 agencies (Authorities, Commissions and Fire Districts) examined comply with all 11 requirements of the online transparency law N.J.S.A. 40A:5A-17.1 and that NBCUA was the only one found compliant in Bergen County.

14. Report of Superintendent: Nothing further to report.

15. Old Business: No old business.

16. New Business: No new business.

17. Public Comments: No public Comments.

18. Closed Session: The Board went into closed session at 7:59pm. Commissioner Kasparian made the motion to go into closed session, Commissioner DaPuzzo seconded the motion. All present Commissioners voted yes to enter into closed session to 1) discuss pending litigation, privileged attorney-client communication regarding contractual dispute; 2) litigation – Alvarez v. NBCUA; 3) Litigation – Bassett v. NBCUA.

The Board came out of closed session at 8:30pm by a Motion from Commissioner Kasparian and second from Commissioner DaPuzzo.

19. Adjournment: Commissioner Kasparian made a motion to adjourn the Regular meeting at 8:31pm. Commissioner Danubio seconded the motion. All present Commissioners voted in favor of ending the meeting at 8:31pm.



ALISON GORDON, SECRETARY